

CONTRACTOR'S PAD

To
The Chief Executive Officer
Paschimanchal Unnayan Parshad
Bankura

Sir,

I/We have completed the following scheme in pursuance to NIT No. & work order no. stated below and received **final payment** for completion of the scheme.

I would request you to issue a payment certificate.

Details are given below:-

1. NIT No.
2. Work Order No. & date
3. Work Order issued by
4. Name of Scheme
5. Scheme situated in district.
6. Completion certificate no. (Xerox copy to be submitted)

Yours faithfully,

Signature with date