



Government of West Bengal  
**PASCHIMANCHAL UNNAYAN PARSHAD**

Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura

Phone & FAX: 03242-243256/243131

e-mail: [pupbankura@gmail.com](mailto:pupbankura@gmail.com) / [contact@pupwb.org](mailto:contact@pupwb.org)

**Memo No. 298/PUP/BNK**

**Dated: 12<sup>th</sup> March, 2012**

**NOTICE INVITING TENDER**

**:: No. 27/PUP/EC/BNK/2011-12 ::**

Sealed tenders superscripted on the envelop the Name of Work, are invited by the Chief Executive Officer, Paschimanchal Unnayan Parshad, Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura, PIN – 722102 for the following works on payment of cost of the forms which is not refundable, from contractors as detailed below. Detailed tender notice and all other particulars may be seen in the Office of the aforesaid Engineering Cell, contractors may remain present at the time of opening the tenders.

Sl. No.	(1) Name & Location of Work	(2) Estimated cost put to Tender (₹)	(3) Earnest Money (₹)	(4) Cost of Tender Paper (₹)	(5) Time of completion
1.	Extension of Kalaimuri N.S. Vidyalaya at Kalaimuri in the District of Paschim Medinipur.	9,00,325.00	18,100.00	500.00	120 Days
2.	Construction of school Building and Boundary Wall of Madpur High School (H.S.), Madpur in the District of Paschim Medinipur.	26,60,636.00	53,500.00	1000.00	180 Days
3.	Construction of Hostel Building at Petbindhi D.K.M High School (H.S.), Petbindi in the District of Paschim Medinipur.	22,52,307.00	45,100.00	1000.00	180 Days

6. Last date of Application : **22.03.2012 upto 15:00 hrs.**
7. Date & Time of purchase of Tender Document : 27.03.2012 upto 15:00 hrs.
8. (a) Date & Time of dropping of Tender Document : 29.03.2012 upto 15:00 hrs.  
(b) Place of dropping Tender Document : i) **Office of the Paschimanchal Unnayan Parshad, Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi.**  
ii) **Area Office of Paschimanchal Unnayan Parshad, Collectorate Compound, Paschim Medinipur.**
9. Date & Time of opening of Tender Document : 30.03.2012 at 12:30 hrs.
10. **Eligibility of Contractor** : **Outside, bonafied, resourceful contractors having experience in similar type of job executed within last 3(three) years & also having credential of at 50% the estimated amount in a single similar type of work.**
11. All documents to be submitted in Original for verification. : **As required by the Department.**
12. (a) **Authority reserves the right to issue/refuse tender documents and to accept/reject the tender fully or partly or distribute the work among different tenderers' without assigning any reason whatsoever.**
- (b) **If any contractor/Agency does not participate in the tender process after purchasing Tender Paper, the concerned contractor/Agency should not be allowed to participate in the subsequent tenders invited within 6(Six) months.**

**(c) The Demand Draft of Earnest Money must be deposited in favour of Accounts Officer, Paschimanchal Unnayan Parshad.**

**(d)** Pre-qualification application, for purchasing tender documents for the above work will have to be submitted to the Office of the aforesaid Engineering Cell, within **3:00 P.M.** on all working days up to **22.03.2012** on production of original valid Sales Tax, Income Tax and P. Tax Clearance Certificates. The Xerox copies will be retained by the Paschimanchal Unnayan Parshad.

**(e)** Contract documents consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of work to be done, and the set of "Conditions of Contract" to be & completed with by the person, may be purchased at the Office of the Paschimanchal Unnayan Parshad, Ailakundi, Kenduadihi, Bankura, Pin- 722102, between the hours of 11.00 AM and 3.00 P.M every day, except on holidays.

13. Tenders are to be on Form which can be obtained along with other document from the Office of the Paschimanchal Unnayan Parshad on payment of requisite amount (non-refundable) in cash and producing the receipt thereof. The time allowed for the work as mentioned in the tender notice shall have to be strictly adhered to.

The contractor should quote both in words & figures the percentage below or above their rates of the attached schedule. No tender from will be issued on the date fixed for the opening of the tenders.

**14. Requisite earnest money may be deposited by Bank Draft purchased from any branch of S.B.I. or any Scheduled Bank payable at Bankura in favour of the Accounts Officer, Paschimanchal Unnayan Parshad and may be submitted along with tender. The tender should be addressed to the Chief Executive Officer, Paschimanchal Unnayan Parshad, Bankura.**

**15. The contractor whose tender is accepted will be required to furnish security deposit @ 10% of the tender amount for due fulfil in time of his contract. An amount equal to 10% of each running bill to be deducted from the bill of contractor subject to an adjustment of earnest money at the time of final payment. This security money for construction works will be released after completion of one year.**

16. The contractor should satisfy the Executive Engineer regarding Income Tax, Sales Tax, P Tax & Cess Clearance Certificate before issue of Tender Form.

17. The acceptance of a Tender will rest with the authorities of Paschimanchal Unnayan Parshad, who do not bound themselves to accept the lowest tender and reserve the authority to reject any or all of the tenders without assigning any reason. Tenders, in which any of the prescribed conditions are not fulfil, may also be rejected.

18. Tender which does not fulfil any of the above conditions is incomplete and is also liable to rejection.

19. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

20. Tender cannot be withdrawn within 4 months from the date of opening of Tender. If contractor withdraw his tender within 4 months, he shall not be allowed to submit any tender within one year. His Earnest Money will be forfeited.

21. The intending tenders will have to submit to the Executive Engineer, PUP before hand, documentary evidence to prove their past experiences, capabilities, and financial resources to do such types work, without which no Tender form will be issued.

22. The successful tenders shall have to execute formal agreement in Form available on payment of requisite price.

23. Time is considered the essence of contract. The time allowed for completion of the work is specified in Sl. No. 5 above is to be strictly followed.

24. All correction in the tender should be initialled dated by the tenderers before submission of tenders. Notice Inviting Tender and general conditions and specification must be signed by the tenderers submitting the tender. All rates should be quoted in ink.

25. The intending tenderers shall have to visit the site prior to submission of tender. Anybody tendering for the job will be deemed to have done so. No claim on account of hazards at site will be entertained in future.
26. Quantity may vary during actual execution of work. The Executive Engineer reserves the right of omitting any item of work and introduce new item of works as per requirement at site for the interest of Govt. Works.
27. No cheque will be accepted for Earnest Money.
28. Conditional tenders or tenders without earnest money in prescribed manner will not be considered.
29. The contractor shall comply with the provisions of the apprentice Act, 1961 at the Rules and Orders issued there-under from time to time. If he fails to do so, his failure will be breach of the contract and the Chief Executive Officer, may, in his discretion, cancel the contract. The contractors shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.

**Chief Executive Officer  
Paschimanchal Unnayan Parshad**

**Memo No. 298/1(26)/PUP/BNK**

**Dated: 12<sup>th</sup> March, 2012**

Copy forwarded for information & necessary action to:-

1. The PS to Minister-in-Charge, Department of Paschimanchal Unnayan Affairs, Writers' Buildings, Kolkata – 700001.
2. The Deputy Secretary to the Govt. of West Bengal, Department of Paschimanchal Unnayan Affairs, Writers' Buildings, Kolkata – 700001.
3. C.A. to the District Magistrate, Bankura/ Purulia/ Paschim Medinipur/ Burdwan / Birbhum.
4. C.A. to the Sabhadhipati, Bankura/ Purulia/ Paschim Medinipur/ Burdwan / Birbhum.
5. A.E.O., Paschim Medinipur Zilla Parishad, Paschim Medinipur.
6. S.D.O., Kharagpur, Paschim Medinipur.
7. Executive Engineer, Paschimanchal Unnayan Parshad.
8. Assistant Engineer, Paschim Medinipur Area Office, Collectorate Compound, Paschim Medinipur.
9. B.D.O., Salboni/ Kharagpur-II/ Gopiballavpur-II Block, Paschim Medinipur.
10. District Inspector of School, Paschim Medinipur. He/ She is also requested to confirm within 10 days that these schemes haven't been funded by Education Deptt.
11. Head Master, Kalaimuri N.S. Vidyalaya, Kalaimuri in the District of Paschim Medinipur.
12. Head Master, Madpur High School (H.S.), Madpur in the District of Paschim Medinipur.
13. Head Master, Petbindhi D.K.M High School (H.S.), Petbindi in the District of Paschim Medinipur.
14. District Information & Cultural Office, Paschim Medinipur.
15. Accounts Section, Paschimanchal Unnayan Parshad, Bankura.
16. Office Notice Board.

**Chief Executive Officer  
Paschimanchal Unnayan Parshad**

## **:: ADDITIONAL CONDITIONS OF CONTRACT ::**

1. The contractor should arrange all tools, plants and machineries such as vibrators etc. Parshad will not be responsible to issue any tools or plants & machineries required for the work. Non-availability of tools and plants may entitle contractor to extension of time only. No claim on accounts of idle charges for the same will be entertained.
2. **The contractor will have to arrange all materials such as stone chips, stone metals etc. and the Parshad will not be responsible for arranging any wagon priority or any such facilities for such materials. All structural work will do by the approved brands of Paschimanchal Unnayan Parshad. Approved brands of cement are LAFARGE, ACC, ULTRATECH & AMBUJA and reinforcement steels are SAIL, TATA TISCON, ELEGANT & SHYAM STEEL.**
3. The Contractor will occupy minimum space for execution of the work. He should arrange his materials and programme in such a manner not to create any inconvenience. The Contractor should be prepared to take up the work part by part if necessary.
4. **PWD Schedule of rates for Building Works, Materials & Labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent 2<sup>nd</sup> Addenda & Corrigenda PWD, Govt. of W.B.**
5. The general specification of including mode of measurement and method of execution of work of the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent Addenda & Corrigenda PWD, Govt. of W.B. will be treated in the condition of contract.
6. The consumption of cement will be guided by the chart given by the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda for all similar items of the tender, where such item are not available in the above schedule, the decision of Executive Engineer will be final.
7. The contractor should clear the site and complete all dressing, levelling after completion of the work to the satisfaction of Executive Engineer failing which Executive Engineer will employ labour for the work at the cost of the contractor and the amount will be deducted from the Contractor's bill.
8. All works are to be carried out accordingly to the terms and conditions given in the Notice Inviting Tender and conditions etc. for the work as noted in the Tender Form of the Paschimanchal Unnayan Parshad.
9. Before submission of tender, the contractors shall inspect the site of work; get themselves thoroughly acquainted with the local condition and difficulties under which the work will have to be carried out. Any contractor tendering for the job shall be deemed to have done so. He should consider among the others the nature of soil, climatic conditions of the locality, depth of water in the area of work condition of existing Kuccha & Pucca Roads, Transport difficulties, none existence of roads in many plans etc. extra cost involved due to above factors shall have to be borne by them.
10. All materials & tools and plants staff and labour skilled & unskilled including their housing, sanitation, procurement of food stuff, supply of drinking water, medical aid etc. shall have to be borne by the contractors and included in their rate for different items of work.
11. Arrangement for water for all road and building works, such as for mixing motor, soaking bricks materials, brick works, concrete work, consolidation of materials, washing materials& chips etc. construction of plate forms and vats etc. including cost therefore are to be borne by the contractors. The water would be clean, free from lean silts and organic materials. No hard water shall be used. The rates quoted by the contractor must be inclusive of all such charges and costs.

12. The contractors should engaged local labours, as may be possible.
13. The contractor must erect temporary/pillars , as many as required in suitable places as directed by the engineer in charge at his own cost before starting the work from which the departmental staff will layout all important levels and fix alignments. All threads, pegs, nails, flags, labour etc. required for setting out the levels and laying out different structures and alignments shall also be supplied by the contractors at their own cost.
14. All works shall be carried out in conformity with the drawing approved by the department. All testing of building materials and cement of any proportion should be carried out at their own cost and they have to produce the respective reports to the Executive Engineer for approval. Otherwise payment will not be made fully of respective items of work.
15. All rates to be quoted by the contractor shall be inclusive of incidental fees and charges exemplified royalties of materials, electricity, water and other charges of municipalities or statutory bodies Sale Tax, Income Tax etc. Nothing extra will be paid for such account.
16. The rates of all items, to be quoted by the contractors, shall include cost of all Ordinary, special and stair scaffoldings, up to any height labour for binding, bending of rod and placing the same in positioning curing all cantering, shuttering and hiring carriage of materials to all levels, excepts otherwise mentioned in the items concerned.
17. The contractors shall arrange all transport including Railway Wagons required for carriage of all tools, plants, implement and materials etc. at their own cost.
18. In case of additional items of work, which are not found in the original contract but are existing in the schedule of rates PWD Schedule of the year in which the original tender is accepted the rates for such additional items of work shall be arrived at by leaving the same percentage which the original tender bears to the estimated cost put to tender. In case of additional items of work which are not found either in the original contract in the schedule of rates of the PWD of the year in which the original tender was accepted, the rates for such additional of work will be arrived at from the basic of materials and labour provided in the schedule of rates of the PWD as the case may be which was prevalent at the time of acceptance of original tender, plus or minus the percentage which the tender amount of the contract bears to the estimated cost of the entire work put to tender.

When the basic rates of the materials the labour are not available in the schedule of rates of circle referred to above, the rates as such supplementary items of works will be arrive at, based on purely the market rates of materials and labour plus 10% profit. Black market rates will never be considered or taken notice by the undersigned, who alone solely competent to discriminate between fair market or black market rates of materials and labour.
19. The rates of all items of works (including earthwork and pilling) in foundation including the cost of pumping or bailing out water, as necessary for which nothing extra will be paid.
20. The contractor shall comply with the provision of the Apprentices Act, 1961, contract labour (Regulation and Abolition) Act, 1970 and 1972 and minimum wages Act and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and Paschimanchal Unnayan Parshad may cancel the contract.

**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**