



Government of West Bengal  
**PASCHIMANCHAL UNNAYAN PARSHAD**

Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura

Phone & FAX: 03242-243256/243131

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**Memo No. 1877/PUP/BNK/1S-103/11**

**Dated: 31<sup>st</sup> December, 2012**

**NOTICE INVITING TENDER**

**[TWO BID SYSTEM]**

**No. 16/PUP/EC/BNK of 2012-13**

<b>Date &amp; Time of receiving sealed Tender Document</b>	<b>:</b>	<b>17.01.2013 up to 3:00 PM</b>
<b>Date &amp; Time of Opening sealed Tender</b>	<b>:</b>	<b>18.01.2013 at 3:00 PM</b>

[NO TENDER PAPER WILL BE ISSUED FROM THE OFFICE. THIS MAY BE DOWNLOADED FROM WEBSITE [www.pupwb.org](http://www.pupwb.org)]

Sealed percentage rate tenders in two bid system (Technical Bid and Financial Bid) are invited from bonafied, experienced and resourceful contractors having adequate experience in Detailed Engineering works by the Chief Executive Officer, Paschimanchal Unnayan Parshad, Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura, PIN - 722102 for the following works on payment of cost of the forms which is not refundable, from contractors as detailed below. Detailed tender notice and all other particulars may be seen in the Office of the aforesaid Engineering Cell & our official Website [www.pupwb.org](http://www.pupwb.org). Contractors may remain present at the time of opening the tenders.

**The tenderers have to submit the tenders in two parts (In sealed cover 'A' & 'B'). In cover 'A' the attested Xerox copy of proof of furnishing Income Tax return for the Financial Year 2011-2012, Permanent Account Number (PAN), Professional Tax clearance certificate, VAT Registration Certificate with copy of furnishing return for the quarter ended on 31.03.2012 & valid credentials (Completion certificates) along with work orders & final/R.A. payment certificate issued by the Department for the qualifying Order(s) and with the demand draft for the cost of Tender Documents has to be submitted which should be superscribe as "Technical Bid" on the top of the envelop along with Bank Draft / Pay Order for earnest money and in another envelop marked "B" there should be quoted rate which will be treated as the "Financial Bid". Contractors having experience in similar type of job executed within last 3(three) years & also having credential of at 40% the estimated amount in a single similar type of work shall only be qualified in the Technical Bid.** Both the envelop should be superscribe as "A" or "B" including NIT No. And SL. No. of the work and both the envelop should be put in one envelop of appropriate size which will also be superscribe the NIT No. and SL. No. of the work on the body of the envelop and to be dropped in the Tender Box. Initially the cover "A" containing technical bid will be opened first and if it is found that the tenderer does not qualify for this tender then financial bid cover (Cover "B") will not be opened and the same will be returned on the demand of the tenderer and in no case the cost of tender document will be refunded. Parshad does not bound himself to accept the lowest tender and can reject any or all tender / tenders without assigning any reason thereof.

The work must be commenced as specified in the work order under the supervision of the concerned Sub-Assistant Engineer / Assistant Engineer. The work must be completed within specified period as noted against the work order and no extension of time will be allowed He, whose tender will be accepted, will be liable to execute more or less quantity as indicated in the working schedule for the interest of the work. The proportionate progress of work will be reviewed by the end of each fortnight and if the progress is not up to the satisfaction, penalty as per clause of tender will be imposed. All contractors has to be registered themselves under the building and other construction workers (Regulation of Employment and conditions of service) Act 1996 and 1% (one percent) of the bill value will be deducted from each bill as Labour Cess. The conditions of the Tender Notice will be a part of agreement.

1. PURCHASE OF TENDERS	Tender papers can be downloaded from website <a href="http://www.pupwb.org">www.pupwb.org</a> during sale period.
2. COST OF TENDER DOCUMENTS	Amount mentioned in the Annexure (non refundable) as applicable in the form of Demand Draft/ Pay Order (at par) purchased from S.B.I or any Scheduled Bank, should be submitted at the time of <b>Technical Bid</b> , drawn in favour of <b>Accounts Officer, PUP</b> payable at Bankura.

### 3. ORIGINAL VERIFICATION OF DOCUMENTS:

Tenderers may lease bring their original documents for verification. No separate communication will be sent to tenderers for verification of original document. Tenderers who do not bring their original documents for verifications as per dates given above are liable to be disqualified.

### 4. Address :

PASCHIMANCHAL UNNAYAN PARSHAD,  
Ailakundi, Kenduadihi,  
Behind S.B.S.T.C Garage,  
P.O.- Kenduadihi,  
Dist.- Bankura  
PIN- 722102.

**Website :** [www.pupwb.org](http://www.pupwb.org)

**Contact Number:** 03242-243131/243256.

### 5. TECHNICAL QUALIFICATION:

Tenderer will be considered as technically qualified based on meeting qualifying parameters as per qualifying criteria and after verification of original documents towards the same as stipulated above. In the event, document submitted by the tenderer is found to be forged or incorrect, Tender will be summarily rejected and EMD submitted shall be forfeited of that tenderer immediately.

### 6. STATUTORY DEDUCTION:

Income Tax @ 1 / 2 % (as applicable), VAT @ 2 / 4 % (as applicable), Labour Welfare Cess @ 1% shall be deducted from the gross amount of bill.

In addition to above, before payment the following documents are required to be furnished compulsory.

- i) Xerox copy of **Labour Licence** in respect of NIT No. as above (Original to be shown for verification).
- ii) Xerox copy of D.C.R as a documentary evidence for payment of Royalty and Cess on the admissible items(s) or original challan/(s) mentioned name of Agency, Work Order No. and date.

7. (a) **Authority reserves the right to issue/refuse tender documents and to accept/reject the tender fully without assigning any reason whatsoever.**

**(b) If any contractor/Agency does not participate in the tender process after purchasing Tender Paper, the concerned contractor/Agency should not be allowed to participate in the subsequent tenders invited within 6(Six) months.**

**8. Contract documents consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of work to be done and the set of "Conditions of Contract" can be downloaded from the website of the Paschimanchal Unnayan Parshad.**

9. Tenders are to be on Form which can be downloading along with other document from the website of the Paschimanchal Unnayan Parshad and the cost of the Tender Paper (non-refundable) should be produced in the form of D.D at the time of Technical Bid. The time allowed for the work as mentioned in the tender notice shall have to be strictly adhered to.

The contractor should quote both in words & figures the percentage below/ above/ at par their rates of the attached schedule. No tender form will be issued on the date fixed for the opening of the tenders.

**10. Requisite earnest money may be deposited by Bank Draft purchased from any branch of S.B.I. or any Scheduled Bank payable at Bankura in favour of the Accounts Officer, Paschimanchal Unnayan Parshad and may be submitted along with tender. The tender should be addressed to the Chief Executive Officer, Paschimanchal Unnayan Parshad, Bankura.**

**11. The contractor whose tender is accepted will be required to furnish EMD @ 2% of the tender amount. At the time of payment, an amount equal Earnest Money + 8% from 1<sup>st</sup> and Final Bill / 1<sup>st</sup> Running Bill shall be deducted and kept as security deposit against the work. Earnest Money lying at our disposal in the form of Demand Draft / Pay Order shall be refunded to the agency. This security money for construction works will be released after completion of 1(one) year, in case of road work the security money will be released after 3(Three) years maintenance period and in case of earth work it will be released after 6(Six) months.**

12. The acceptance of a Tender will rest with the authorities of Paschimanchal Unnayan Parshad, who do not bound themselves to accept the lowest tender and reserve the authority to reject any or all of the tenders without assigning any reason. Tenders, in which any of the prescribed conditions are not fulfil, may also be rejected.

13. Tender which does not fulfil any of the above conditions is incomplete and is also liable to rejection.

14. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

15. Tender cannot be withdrawn within 4 months from the date of opening of Tender. If contractor withdraw his tender within 4 months, he shall not be allowed to submit any tender within one year. His Earnest Money will be forfeited.

16. The intending tenders will have to submit to the Executive Engineer, PUP before hand, documentary evidence to prove their past experiences, capabilities, and financial resources to do such types work, without which no Tender form will be issued.

17. The successful tenders shall have to execute formal agreement in Form available on payment of requisite price.

18. All correction in the tender should be initialled dated by the tenderers before submission of tenders. Notice Inviting Tender and general conditions and specification must be signed by the tenderers submitting the tender. All rates should be quoted in ink.

**19. The intending tenderer shall have to visit the site prior to submission of tender. Anybody tendering for the job will be deemed to have done so. No claim on account of hazards at site will be entertained in future.**

20. Quantity may vary during actual execution of work. The Executive Engineer reserves the right of omitting any item of work and introduce new item of works as per requirement at site for the interest of Govt. Works.

21. No cheque will be accepted for Earnest Money.

22. Conditional tenders or tenders without earnest money in prescribed manner will not be considered.

23. The contractor shall comply with the provisions of the apprentice Act, 1961 at the Rules and Orders issued there-under from time to time. If he fails to do so, his failure will be breach of the contract and the Chief Executive Officer, may, in his discretion, cancel the contract. The contractors shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.

**Chief Executive Officer  
Paschimanchal Unnayan Parshad**

**Memo No. 1877/1(21)/PUP/BNK/1S-103/11**

**Dated: 31<sup>st</sup> December, 2012**

Copy forwarded for information & necessary action to the:-

1. PS to the Hon'ble Minister-in-Charge, Department of Paschimanchal Unnayan Affairs, Writers' Buildings, Kolkata – 700001.
2. Deputy Secretary to the Govt. of West Bengal, Department of Paschimanchal Unnayan Affairs, Writers' Buildings, Kolkata – 700001.
- 3-7. C.A. to the District Magistrate, Bankura/ Purulia/ Paschim Medinipur/ Burdwan/ Birbhum.
- 8-12. C.A. to the Sabhadhipati, Bankura/ Purulia/ Paschim Medinipur/ Burdwan/ Birbhum.
13. A.E.O., Paschim Medinipur Zilla Parishad.
14. Sub-Divisional Officer, Jhargram Sub-Division, Dist. – Paschim Medinipur.
15. Accounts Officer, Paschimanchal Unnayan Parshad.
16. Assistant Engineer, Paschimanchal Unnayan Parshad Area Office, Paschim Medinipur.
- 17-18. B.D.O., Binpur-II Development Block, Paschim Medinipur.
19. District Information & Cultural Office, Paschim Medinipur.
20. Accounts Section, Paschimanchal Unnayan Parshad, Bankura.
21. Office Notice Board.

**Chief Executive Officer  
Paschimanchal Unnayan Parshad**

## **:: ADDITIONAL CONDITIONS OF CONTRACT ::**

1. The contractor should arrange all tools, plants and machineries such as vibrators etc. Parshad will not be responsible to issue any tools or plants & machineries required for the work. Non-availability of tools and plants may entitle contractor to extension of time only. No claim on accounts of idle charges for the same will be entertained.
2. **The contractor will have to arrange all materials such as stone chips, stone metals etc. and the Parshad will not be responsible for arranging any wagon priority or any such facilities for such materials. All structural work will do by the approved brands of Paschimanchal Unnayan Parshad. Approved brands of cement are LAFARGE, ACC, ULTRATECH & AMBUJA and reinforcement steels are SAIL, TATA TISCON, ELEGANT & SHYAM STEEL.**
3. The Contractor will occupy minimum space for execution of the work. He should arrange his materials and programme in such a manner not to create any inconvenience. The Contractor should be prepared to take up the work part by part if necessary.
4. **PWD Schedule of rates for Building Works, Materials & Labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent Addenda & Corrigenda PWD, Govt. of W.B.**
5. The general specification of including mode of measurement and method of execution of work of the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent Addenda & Corrigenda PWD, Govt. of W.B. will be treated in the condition of contract.
6. The consumption of cement will be guided by the chart given by the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda for all similar items of the tender, where such item are not available in the above schedule, the decision of Executive Engineer will be final.
7. The contractor should clear the site and complete all dressing, levelling after completion of the work to the satisfaction of Executive Engineer failing which Executive Engineer will employ labour for the work at the cost of the contractor and the amount will be deducted from the Contractor's bill.
8. All works are to be carried out accordingly to the terms and conditions given in the Notice Inviting Tender and conditions etc. for the work as noted in the Tender Form of the Paschimanchal Unnayan Parshad.
9. Before submission of tender, the contractors shall inspect the site of work; get themselves thoroughly acquainted with the local condition and difficulties under which the work will have to be carried out. Any contractor tendering for the job shall be deemed to have done so. He should consider among the others the nature of soil, climatic conditions of the locality, depth of water in the area of work condition of existing Kuccha & Pucca Roads, Transport difficulties, none existence of roads in many plans etc. extra cost involved due to above factors shall have to be borne by them.
10. All materials & tools and plants staff and labour skilled & unskilled including their housing, sanitation, procurement of food stuff, supply of drinking water, medical aid etc. shall have to be borne by the contractors and included in their rate for different items of work.

11. Arrangement for water for all road and building works, such as for mixing motor, soaking bricks materials, brick works, concrete work, consolidation of materials, washing materials & chips etc. construction of plate forms and vats etc. including cost therefore are to be borne by the contractors. The water would be clean, free from lean silts and organic materials. No hard water shall be used. The rates quoted by the contractor must be inclusive of all such charges and costs.
12. The contractors should engaged local labours, as may be possible.
13. The contractor must erect temporary/pillars, as many as required in suitable places as directed by the engineer in charge at his own cost before starting the work from which the departmental staff will layout all important levels and fix alignments. All threads, pegs, nails, flags, labour etc. required for setting out the levels and laying out different structures and alignments shall also be supplied by the contractors at their own cost.
14. All works shall be carried out in conformity with the drawing approved by the department. All testing of building materials and cement of any proportion should be carried out at their own cost and they have to produce the respective reports to the Executive Engineer for approval. Otherwise payment will not be made fully of respective items of work.
15. All rates to be quoted by the contractor shall be inclusive of incidental fees and charges exemplified royalties of materials, electricity, water and other charges of municipalities or statutory bodies Sale Tax, Income Tax etc. Nothing extra will be paid for such account.
16. The rates of all items, to be quoted by the contractors, shall include cost of all Ordinary, special and stair scaffoldings, up to any height labour for binding, bending of rod and placing the same in positioning curing all cantering, shuttering and hiring carriage of materials to all levels, excepts otherwise mentioned in the items concerned.
17. The contractors shall arrange all transport including Railway Wagons required for carriage of all tools, plants, implement and materials etc. at their own cost.
18. In case of additional items of work, which are not found in the original contract but are existing in the schedule of rates PWD Schedule of the year in which the original tender is accepted the rates for such additional items of work shall be arrived at by leaving the same percentage which the original tender bears to the estimated cost put to tender. In case of additional items of work which are not found either in the original contract in the schedule of rates of the PWD of the year in which the original tender was accepted, the rates for such additional of work will be arrived at from the basic of materials and labour provided in the schedule of rates of the PWD as the case may be which was prevalent at the time of acceptance of original tender, plus or minus the percentage which the tender amount of the contract bears to the estimated cost of the entire work put to tender.

When the basic rates of the materials the labour are not available in the schedule of rates of circle referred to above, the rates as such supplementary items of works will be arrive at, based on purely the market rates of materials and labour plus 10% profit. Black market rates will never be considered or taken notice by the undersigned, who alone solely competent to discriminate between fair market or black market rates of materials and labour.
19. The rates of all items of works (including earthwork and pilling) in foundation including the cost of pumping or bailing out water, as necessary for which nothing extra will be paid.
20. The contractor shall comply with the provision of the Apprentices Act, 1961, contract labour (Regulation and Abolition) Act, 1970 and 1972 and minimum wages Act and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contractor and Paschimanchal Unnayan Parshad may cancel the contract.

**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**



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**ANNEXURE OF NOTICE INVITING TENDER**

[TWO BID SYSTEM]

**No. 16/PUP/EC/BNK of 2012-13**

**Date & Time of receiving sealed Tender Document : 17.01.2013 up to 3:00 PM**

**Date & Time of opening sealed Tender : 18.01.2013 at 3:00 PM**

Sl. No.	Name & Location of Work	Amount put to Tender	Earnest Money	Cost of Tender Document	Time of completion
1.	Construction of drain, plinth protection and sanitary & plumbing work at Belpahari Residential Govt. Girls Higher Secondary School for Schedule Tribe under Binpur-II Block in the District of Paschim Medinipur.	Rs. 13,06,179.00	Rs. 26,500.00	Rs. 1,500.00	30 Days

Details can be had from undersigned on any working day from 12 Noon to 4:00 PM or in website [www.pupwb.org](http://www.pupwb.org)

**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**