



Government of West Bengal  
**PASCHIMANCHAL UNNAYAN PARSHAD**

Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura

Phone & FAX: 03242-243256/243131

e-mail: [pupbankura@gmail.com](mailto:pupbankura@gmail.com) / [contact@pupwb.org](mailto:contact@pupwb.org)

**Memo No. 118/PUP/BNK/1S-29/13**

**Dated: 17<sup>th</sup> January, 2014**

**NOTICE INVITING TENDER**

**[TWO BID SYSTEM]**

**No. 12/PUP/EC/BNK of 2013-14 [3<sup>rd</sup> CALL]**

<b>Last Date &amp; Time of receiving sealed Technical Bid Document</b>	<b>: 27.01.2014 up to 2:00 PM</b>
<b>Date &amp; Time of Opening sealed Technical Bid</b>	<b>: 27.01.2014 at 3:00 PM</b>
<b>Date &amp; Time of receiving sealed Financial Bid Document</b>	<b>: 29.01.2014 up to 2:00 PM</b>
<b>Date &amp; Time of Opening sealed Financial Bid</b>	<b>: 29.01.2014 at 3:00 PM</b>

[NO TENDER PAPER WILL BE ISSUED FROM THE OFFICE. THIS MAY BE DOWNLOADED FROM WEBSITE [www.pupwb.org](http://www.pupwb.org)]

Sealed percentage rate tenders in two bid system (Technical Bid and Financial Bid) are invited from bonafied, experienced and resourceful contractors having adequate experience in Detailed Engineering works by the Chief Executive Officer, Paschimanchal Unnayan Parshad, Ailakundi (Behind S.B.S.T.C. Garage), Kenduadihi, Bankura, PIN - 722102 for the following works on payment of cost of the forms (not refundable) as detailed below. Detailed tender notice and all other particulars may be seen in the Office of the aforesaid Engineering Cell & our official Website [www.pupwb.org](http://www.pupwb.org). Contractors will remain present at the time of opening the Technical Bid with all original documents.

**The tenderers have to submit the tenders in two parts.**

**1. First, in 'Technical Bid' the tenderers have to submit all the technical papers in a sealed envelope such as, the attested Xerox copy of proof of furnishing Income Tax return for the Assessment Year 2012-13/2013-14, Permanent Account Number (PAN), Professional Tax clearance certificate, VAT Registration Certificate with copy of furnishing return for the quarter ended on 31.06.2013 & valid credentials (Completion certificates) along with work orders & final/R.A. payment certificate issued by the Department for the qualifying Order(s) on 27.01.2014. Contractors having experience in similar type of job executed within last 3(three) years & also having credential of at least 40% of the estimated amount in a single similar type of work shall only be qualified for the 'Financial Bid'. However, application submitted by the tenderer who have no VAT registration may also be considered having provision in Value Added Tax Rules 2005 to deduct Sales Tax of higher rate if over condition are fulfilled.**

**2. In "Financial Bid" there will be only Tender Paper with quoted percentage rate along with the demand draft for the cost of Tender Documents and Bank Draft / Pay Order for earnest money has to be submitted in a sealed envelope on 29.01.2014 which should be superscribe as "Financial Bid". Tenderers have to mention the NIT No. and Name of the work on the body of the envelope. Parshad does not bound himself to accept the lowest tender and can reject any or all tender / tenders without assigning any reason thereof.**

The work must be commenced as specified in the work order under the supervision of the concerned Sub-Assistant Engineer / Assistant Engineer. The work must be completed within specified period as noted against the work order and no extension of time will be allowed. He, whose tender will be accepted, will be liable to execute more or less quantity as indicated in the working schedule for the interest of the work. The proportionate progress of work will be reviewed by the end of each fortnight and if the progress is not up to the satisfaction, penalty as per clause of tender will be imposed. All contractors has to be registered themselves under the building and other construction workers (Regulation of Employment and conditions of service) Act 1996 and 1% (one percent) of the bill value will be deducted from each bill as Labour Cess. The conditions of the Tender Notice will be a part of agreement.

1. PURCHASE OF TENDERS	Tender papers can be downloaded from website <a href="http://www.pupwb.org">www.pupwb.org</a> during sale period.
2. COST OF TENDER DOCUMENTS	Amount mentioned in the Annexure (non refundable) as applicable in the form of Demand Draft/ Pay Order (at par) <b>(applicable for local tenderers)</b> purchased from S.B.I or any Scheduled Bank, should be submitted at the time of <b>Financial Bid</b> , drawn in favour of <b>Accounts Officer, Paschimanchal Unnayan Parshad</b> payable at Bankura.

### 3. ORIGINAL VERIFICATION OF DOCUMENTS:

Tenderers may please bring their original documents for verification on the date of opening of Technical Bid on **27.01.2014** No separate communication will be sent to tenderers for verification of original document. Tenderers who do not bring their original documents for verifications as per dates given above are liable to be disqualified.

### 4. Address at where Technical and Financial Document will be dropped :

PASCHIMANCHAL UNNAYAN PARSHAD,  
Ailakundi, Kenduadihi,  
Behind S.B.S.T.C Garage,  
P.O.- Kenduadihi,  
Dist.- Bankura  
PIN- 722102.

**Website :** [www.pupwb.org](http://www.pupwb.org)

**Contact Number:** 03242-243131/243256.

### 5. TECHNICAL QUALIFICATION:

Tenderer will be considered as technically qualified based on meeting qualifying parameters as per qualifying criteria and after verification of original documents towards the same as stipulated above. In the event, document submitted by the tenderer is found to be forged or incorrect, he/ they will not be eligible to participate in the Financial bid.

### 6. STATUTORY DEDUCTION:

Income Tax @ 1 / 2 % (as applicable), VAT @ 3 / 5 % (as applicable), Labour Welfare Cess @ 1% shall be deducted from the gross amount of bill. (Rate may be changed as per direction of competent authority)

In addition to above, before payment the following documents are required to be produced.

- i) Xerox copy of Labour License as per provision of "West Bengal Contract Labour (Regulation & Abolition) Act 1970" for execution of the scheme. (Original to be shown for verification).
- ii) Xerox copy of D.C.R (with R.A. Bill/Final Bill - Original to be shown for verification) as a documentary evidence for payment of Royalty and Cess on Minor Minerals or original challan(s) / Carrying Order(s) mentioned name of Agency, NIT No. and date received from Govt. Approved Lessee / Permit holder .

**7. (a) Authority reserves the right to issue/refuse tender documents and to accept/reject the tender fully without assigning any reason whatsoever.**

**(b) An undertaking will be submitted at the time of Technical Bid to the effect that the Agency / Contractor has not been disqualified / Blacklisted by any Govt. Organisation.**

**(c) If any contractor/Agency does not participate in the tender process after purchasing Tender Paper, the concerned contractor/Agency should not be allowed to participate in the subsequent tenders invited within 6(Six) months.**

**8. Contract documents consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of work to be done and the set of “Conditions of Contract” can be downloaded from the website of the Paschimanchal Unnayan Parshad.**

9. Tenders are to be on Form which can be downloaded along with other document from the website of the Paschimanchal Unnayan Parshad and the cost of the Tender Paper (non-refundable) should be produced in the form of D.D at the time of Financial Bid. The time allowed for the work as mentioned in the tender notice shall have to be strictly adhered to.

The contractor should quote both in words & figures the percentage below/ above/ at par their rates of the attached schedule.

**10. Requisite earnest money may be deposited by Bank Draft purchased from any branch of S.B.I. or any Scheduled Bank payable at Bankura in favour of the Accounts Officer, Paschimanchal Unnayan Parshad and may be submitted along with ‘Financial Bid’. The tender should be addressed to the Chief Executive Officer, Paschimanchal Unnayan Parshad, Bankura.**

**11. The contractor whose tender is accepted will be required to furnish EMD @ 2% of the tender amount. At the time of payment, 8% from 1st and Final Bill / 1st Running Bill shall be deducted and kept as security deposit against the work subject to adjustment of short fall amount of earnest money if awarded cost exceeds tendered amount. This security money will be released after completion of 1 (one) year as maintenance period in case of construction works, 3 (three) years maintenance period in case of road work and 6 (six) months in case of earth work as the case implied in this work.**

12. The acceptance of a Tender will rest with the authorities of Paschimanchal Unnayan Parshad, who do not bound themselves to accept the lowest tender and reserve the authority to reject any or all of the tenders without assigning any reason. Tenders, in which any of the prescribed conditions are not fulfil, may also be rejected.

13. Tender which does not fulfil any of the above conditions is incomplete and is also liable to rejection.

14. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

15. After opening of any tender if Work Order is issued to any tenderer, may be lowest or not, the contractor will not be allowed to withdraw his tender after issuance of work order, for the reason whatsoever. In such case if the contractor is not willing to execute the work in his/their offer rate he/they will be liable to penal action and in such case his/their Earnest Money will be forfeited and will not be allowed to participate in any tender of PUP for next one year.

16. The intending tenderer will have to submit to the C.E.O., PUP before hand, the documentary evidence during Technical Bid to prove their past experiences, capabilities, and financial resources to do such type of work, without which he /they will not be eligible for Financial bid.

17. The successful tenderer shall have to execute formal agreement in Form available on payment of requisite price.

18. All correction in the tender should be initialled dated by the tenderers before submission of tenders. Notice Inviting Tender and general conditions and specification must be signed by the tenderers submitting the tender. All rates should be quoted in ink.

**19. The intending tenderer shall have to visit the site prior to submission of tender. Anybody tendering for the job will be deemed to have done so. No claim on account of hazards at site will be entertained in future.**

20. Schedule quantity may vary during actual execution of work. The Executive Engineer/ Superintending Engineer reserves the right of omitting any item of work and introduce new item of works as per requirement at site for the interest of Govt. Works.

21. No cheque will be accepted for Earnest Money.

22. Conditional tenders or tenders without earnest money in prescribed manner will not be considered.

23. The contractor shall comply with the provisions of the apprentice Act, 1961 at the Rules and Orders issued there-under from time to time. If he fails to do so, his failure will be treated as breach of contract and the Chief Executive Officer, may, in his discretion, cancel the contract. The contractors shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.

**Sd/-**  
**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**

**Memo No. 118/1(23)/PUP/BNK/1S-29/13**

**Dated: 17<sup>th</sup> January, 2014**

Copy forwarded for information & necessary action to the:-

1. PS to the Hon'ble Minister-in-Charge, Department of Paschimanchal Unnayan Affairs, Pouro Bhavan, 5th Floor, F.D. Block, Salt Lake, Kolkata - 700016.
2. Deputy Secretary to the Government of West Bengal, Department of Paschimanchal Unnayan Pouro Bhavan, 5th Floor, F.D. Block, Salt Lake, Kolkata - 700016.
- 3-7. C.A. to the District Magistrate, Bankura/ Purulia/ Paschim Medinipur/ Burdwan/ Birbhum.
- 8-12. C.A. to the Sabhadhipati, Bankura/ Purulia/ Paschim Medinipur/ Burdwan/ Birbhum.
13. Addl. Executive Officer, Purulia Zilla Parishad, Purulia.
14. Sub-Divisional Officer, Raghunathpur Sub-Division, Dist. – Purulia.
15. Accounts Officer, Paschimanchal Unnayan Parshad.
16. Superintending Engineer, Paschimanchal Unnayan Parshad.
17. Assistant Engineer, Paschimanchal Unnayan Parshad, Bankura.
- 18-19 Assistant Engineer-I / Assistant Engineer-II, Paschimanchal Unnayan Parshad Area Office, Purulia.
- 20-21 Block Development Officer, Raghunathpur-I / Raghunathpur-II Dev. Block, Purulia.
22. Accounts Section, Paschimanchal Unnayan Parshad, Bankura.
23. Office Notice Board.

**Sd/-**  
**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**

## **:: ADDITIONAL CONDITIONS OF CONTRACT ::**

1. The contractor should arrange all tools, plants and machineries such as mixture machineries vibrators etc. Parshad will not be responsible to issue any tools or plants & machineries required for the work. Non-availability of tools and plants may entitle contractor to extension of time only. No claim on accounts of idle charges for the same will be entertained.
2. **The contractor will have to arrange all materials such as stone chips, stone metals etc. and the Parshad will not be responsible for arranging any wagon priority or any such facilities for such materials. All structural work should be executed by the materials of approved brands of Paschimanchal Unnayan Parshad. Approved brands of cement are LAFARGE, ACC, ULTRATECH & AMBUJA, reinforcement steels are SAIL, TATA TISCON, ELEGANT & SHYAM STEEL and structural steels are TATA TISCON, SAIL.**
3. The Contractor will occupy minimum space for execution of the work. He should arrange his materials and programme in such a manner not to create any inconvenience. The Contractor should be prepared to take up the work part by part if necessary.
4. **PWD Schedule of rates for Building Works, Materials & Labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent Addenda & Corrigenda PWD, Govt. of W.B. are generally followed by PUP Bankura.**
5. The general specification including mode of measurement and method of execution of work of the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B./PWD schedule of rates for Sanitary & Plumbing Works, materials & labour with effective from 01.08.2010 with subsequent Corrigenda & Addenda PWD, Govt. of W.B. w.e.f. 14.11.2008 Schedule of rates for Road Works, Bridge & Culvert Works & Carriage etc. 2008-2009 & subsequent Addenda & Corrigenda PWD, Govt. of W.B. will be treated in the condition of contract.
6. The consumption of cement will be guided by the chart given by the PWD Schedule of rates for building works, materials and labour w.e.f. 01.08.2010 with subsequent Corrigenda & Addenda for all similar items of the tender, where such item are not available in the above schedule, the decision of Engineer-In-Charge will be final.
7. The contractor should clear the site and complete all dressing, levelling after completion of the work to the satisfaction of Engineer-In-Charge failing which Engineer-In-Charge will employ labour for the work at the cost of the contractor and the amount will be deducted from the Contractor's bill.
8. All works are to be carried out according to the terms and conditions given in the Notice Inviting Tender and conditions etc. for the work as noted in the Tender Form of the Paschimanchal Unnayan Parshad.
9. Before submission of tender, the contractors shall inspect the site of work; get themselves thoroughly acquainted with the local condition and difficulties under which the work will have to be carried out. Any contractor tendering for the job shall be deemed to have done so. He should consider among the others the nature of soil, climatic conditions of the locality, depth of water in the area of work condition of existing Kuccha & Pucca Roads, Transport difficulties, none existence of roads in many places etc. Extra cost involved due to above factors shall have to be borne by them.
10. All materials & tools and plants, staff and labour both skilled & unskilled including their housing, sanitation, procurement of food stuff, supply of drinking water, medical aid etc. shall have to be borne by the contractors and included in their rate for different items of work.

11. Arrangement for water for all road and building works, such as for mixing mortar, soaking brick materials, brick works, concrete work, consolidation of materials, washing materials & chips etc. construction of platform and vats etc. including cost therefore are to be borne by the contractors. The water would be clean, free from lean silts and organic materials. No hard water shall be used. The rates quoted by the contractor must be inclusive of all such charges and costs.
12. The contractors should engage local labours, as may be possible.
13. The contractor must erect temporary pillars, as many as required in suitable places as directed by the engineer in charge at his own cost before starting the work from which the departmental staff will layout all important levels and fix alignments. All threads, pegs, nails, flags, labour etc. required for setting out the levels and laying out different structures and alignments shall also be supplied by the contractors at their own cost.
14. All works shall be carried out in conformity with the drawing approved by the department. All testing of building materials and cement of any proportion should be done at their own cost and they have to produce the respective reports to the Engineer-In-Charge for approval. Otherwise payment will not be made fully or respective items of work.
15. All rates to be quoted by the contractor shall be inclusive of incidental fees and charges such as royalties of materials, electricity, water and other charges of municipalities or statutory bodies Sale Tax, Income Tax etc. Nothing extra will be paid on such account.
16. The rates of all items, to be quoted by the contractors, shall include cost of all Ordinary, special and stair scaffoldings, up to any height labour for binding, bending of rod and placing the same in positioning curing all centering, shuttering and hiring, carriage of materials to all levels, excepts otherwise mentioned in the items concerned.
17. The contractors shall arrange all transport including Railway Wagons required for carriage of all tools, plants, equipment and the other materials etc. at their own cost.
18. In case of additional items of work, which are not found in the original contract but are existing in the schedule of rates in which the original tender is accepted the rates for such additional items of work shall be arrived at by keeping the same percentage which the original tender bears to the estimated cost put to tender. In case of additional items of work which are not found either in the original contract, or in the schedule of rates of the PWD of the year in which the original tender was accepted, the rates for such additional of work will be arrived at from the basic of materials and labour provided in the schedule of rates of the PWD as the case may be which was prevalent at the time of acceptance of original tender, plus or minus the percentage which the tender amount of the contract bears to the estimated cost of the entire work put to tender.

When the basic rates of the materials, the labour etc. are not available in the schedule of rates of circle referred to above, the rates as such supplementary items of works will be arrived at, based on purely the market rates of materials and labour plus 10% profit. Black market rates will never be considered or taken notice by the undersigned, who alone solely competent to discriminate between fair market or black market rates of materials and labour.
19. The rates of all items of works (including earthwork and pilling) in foundation including the cost of pumping or bailing out water, as necessary for which nothing extra will be paid.
20. The contractor shall comply with the provision of the Apprentices Act, 1961, contract labour (Regulation and Abolition) Act, 1970 and 1972 and minimum wages Act and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and Paschimanchal Unnayan Parshad may cancel the contract.

**Sd/-**  
**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**



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**ANNEXURE OF NOTICE INVITING TENDER [TWO BID SYSTEM]**

**No. 12/PUP/EC/BNK of 2013-14 [3<sup>rd</sup> CALL]**

**Last Date & Time of receiving sealed Technical Bid Document : 27.01.2014 up to 2:00 PM**  
**Date & Time of Opening sealed Technical Bid : 27.01.2014 at 3:00 PM**  
**Date & Time of receiving sealed Financial Bid Document : 29.01.2014 up to 2:00 PM**  
**Date & Time of Opening sealed Financial Bid : 29.01.2014 at 3:00 PM**

**Name of the Scheme : Construction of Anganwadi centre (ICDS) in different blocks of Purulia District.**

**Cost of Each Unit: Rs. 6,04,857.00**

Sl. No.	Name of Block	Location	No(s) of units	Amount put to tender (Rs.)	Earnest Money (Rs.)	Credential required (Rs.)	Cost of Tender Document	Time of completion
1	RAGHUNATHPUR-I	Refer to the Block Wise list	7	42,33,999.00	85,000.00	16,93,600.00	Rs. 2,500.00	120 Days
2	RAGHUNATHPUR-I		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
3	RAGHUNATHPUR-I		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
4	RAGHUNATHPUR-I		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
5	RAGHUNATHPUR-I		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
6	RAGHUNATHPUR-II		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
7	RAGHUNATHPUR-II		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days
8	RAGHUNATHPUR-II		5	30,24,285.00	60,500.00	12,09,700.00	Rs. 2,500.00	100 Days

**Details can be had from undersigned on any working day from 12 Noon to 4:00 PM or in website [www.pupwb.org](http://www.pupwb.org)**

**Sd/-**  
**Chief Executive Officer**  
**Paschimanchal Unnayan Parshad**